



**Health and Safety Course
Specialist Extensions Level
S9HS Portable Power Tools
1 day course in July 2010**

Course Objectives

- To familiarise delegates with the Training Standards for S9HS
- To have practical experience for each of the power tools as required – jigsaw, biscuit cutter, planer and router.
- To explore teaching and learning approaches to cover standards.

On completion of appropriate risk assessment and evidence of safe practice delegates will be signed off for the D&T Associations Specialist Extension level S9HS.

Venue

This course will be held at Goldsmiths' College, New Cross.

Who should attend

This course is intended for secondary teaching and non-teaching staff who are involved in the teaching and supporting of d&t resistant materials.

Dates, Times and Venue

Tuesday 6th July 2010 9.00am - 4.00pm Goldsmiths College

Tutors: Neil Epps

The fees for this course will be £140 + VAT.

To book a place on this course:

Please complete the attached application form and post it with a cheque made payable to "Bartlett Kendall Associates", or send the school's purchase order and signed application form to:

Bartlett Kendall Associates, Lilian House, 44 Davenport Road, London, SE6 2AZ.
or fax to 020 8698 5676. Telephone 020 8473 3002



Application Form

Specialist Extension Level S9HS Portable Power Tools

Date: 6th July 2010

Applicant Contact Details

Title:	
First Name:	
Surname:	
Role in School:	
School Name & Address	
	Postcode:
Telephone No.	
Fax No.	
E-mail:	
How did you hear about this course?	
Signature of Head Teacher or other person responsible for authorising expenditure.	I confirm I have read and accept the Terms & Conditions below. (Signed) (Name).....

PLEASE POST TO:

Bartlett Kendall Associates, Lilian House, 44 Davenport Road, London SE6 2AZ

OR FAX TO: 020 8698 5676

Terms and Conditions:

- The submission of the completed application form and subsequent issue of acceptance of the application by BKA constitutes a confirmed reservation. Acceptance of applications will be made by BKA in writing. If confirmation of the application has not been received within 14 days prior to the course start date, please contact BKA on 020 8473 3002. BKA cannot be held responsible for the non-arrival of information.
- On confirmation of the reservation, and if the fee does not accompany the application, the full course fee will be invoiced to the organisation submitting the application form and the fee is payable within 14 days of the date of the invoice. All course fees must be paid before the start of the course and certificates of attendance will be made available only on payment of all outstanding fees.
- All cancellations must be made in writing or by fax to be received by BKA at least 15 school term-time days before the start of the course. All cancellations are subject to an administration charge of £50+VAT per delegate which will be invoiced, or deducted from any due refund, whichever is appropriate. BKA regrets that no refund of fees can be made for cancellations received later than described above, but a substitute delegate may be nominated at no extra cost.
- In the event that insufficient applications are received for a course to proceed, full refunds of fees paid will be made to applicant organisations.
- BKA reserves the right to make changes to the programme, location and/or course leader(s) without prior notice.
- Where it is necessary to cancel a course at late notice, or on the day of the course, due to factors outside BKA's control (e.g. transport strikes, course leader illness/accident etc.) BKA will offer a new course date. BKA will not be liable for any consequential loss to any delegates or schools/applicant organisations suffered as a result of such circumstances. Delegates' cancellation rights are not affected.
- By submitting this form, applicants and their organisations agree to abide by these terms and conditions.